



REPUBLIC OF THE PHILIPPINES  
**COMMISSION ON ELECTIONS**  
Intramuros, Manila

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## NOTICE OF AWARD

**SANTA FE RELOCATION SERVICES**  
SpeditionsgesmbH Eitnergasse 5  
1230 Vienna  
Tel No. +43 1 8654706

Dear Sir/Maám:

Greetings!

On behalf of the Commission *En Banc*, pursuant to Office of the Commission Secretary Memorandum No. 220111 dated 20 January 2022, the undersigned hereby **AWARDS** the Procurement Project, *Courier Service for the Reverse Logistics of the 2019 and Previous Years' Election Materials and Paraphernalia* to your company, with the following details, viz:

| Project Description  | Qty.  | Total Contract Price |
|--|-------|----------------------|
| Courier and packaging services for the return shipment [via sea cargo] of election equipment, peripherals, paraphernalia, records and materials used in the 2019 and ast elections from Vienna PE, to the Commission on Elections, Philippines | 1 lot | \$3,267.00           |

\_\_\_\_\_, Intramuros, Manila.

  
**BARTOLOME J. SINOCRUZ, JR.**  
Executive Director

**CONFORME:**

\_\_\_\_\_  
Name & Signature of Company's Representative  
Date: \_\_\_\_\_

5.11. *Posting of NOA, Contract and NTP. COMELEC and Posts shall post the relevant information within ten (10) calendar days from the issuance in the following:*

5.11.1. *The official websites of COMELEC and Posts; and*

5.11.2. *Conspicuous places reserved for this purpose in the premises of COMELEC and Posts.*

*In addition, COMELEC shall also post in the PhilGEPS website, once the same is available.*

The OFOV looks forward to receiving the documents<sup>1</sup> to carry out the reverse logistics as soon as possible, **keeping in mind the 28 February 2022 deadline for shipment.** Posts are requested to review the bank account information of the procured service provider stated in their BAC Recommendations and to send in advance the scanned copies of the documents via email, with the originally signed documents to follow. The DFA-OVS is kindly requested to convey this very urgent message to the four (4) Posts listed in this letter.

Very truly yours,

  
SONIA BEA LOWEE-LOZADA  
Director III

Copy furnished: COMM. MARLON S. CASQUEJO, *Commissioner-in-Charge for OFOV*

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<sup>1</sup> Purchase Requests (PRs), BAC Recommendations, Notices to Proceed (NTPs), and Contracts.